

You are invited...

PLANNING MEETING

[Date/Time/Location]

We value Parent and Family Engagement at our school and all staff believe that effective and engaging family involvement is critical for every child's success.

PURPOSE: You are invited to participate in a planning meeting to help develop parent/family programs and activities that will be implemented for the upcoming school year. Help us to go "beyond the bake sale" as we develop activities, workshops and events to help all parents/families at our school to be full partners in the education of our children. The input from this meeting will be used to develop and update our School Parent and Family Engagement Policy.

AGENDA:

- ✓ Overview of Parent Survey Results
- ✓ Identify Barriers that Prevent Our Parents/Families from Becoming More Involved
- ✓ Brainstorm for Ideas to Overcome Barriers
- ✓ Review Current School Parent and Family Engagement Policy
- ✓ Update Policy to Include New Ideas

"HOMEWORK": Before the meeting, please complete and return the attached Parent Survey to help us understand how parents at this school feel about current family and parent engagement efforts. We will use the survey to help in the planning process at the meeting.

[We will provide childcare and a light dinner to help make it possible to attend this meeting.]

We look forward to seeing you at the meeting!

Return



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Name: _____ Grade(s) of children: _____

Best way to reach me: Phone # _____ Email: _____

- Yes, I will attend. [I will need childcare for _____ children (ages: _____)]
- No, I am unable to attend, but am interested in receiving handouts from the meeting to review.
- No, I am unable to attend at this time, but I have completed the parent survey. I would like to discuss my ideas for family and parent engagement. Please contact me to arrange a time to meet.