

SPAC Parent Involvement Mini Contract Scoring Sheet

Reader # _____	TOTAL SCORE: _____
School District Name: _____	Building: _____

RECOMMENDED FOR FUNDING:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Eligibility Criteria

<p>Please verify the following components of this grant submission. Failure to include any of the following will result in disqualification of the grant:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The budget is included. <input type="checkbox"/> All signatures appear on the cover page. <input type="checkbox"/> The team members listed include at least one Title I parent, Title I teacher, Title I student and a regular classroom teacher. <input type="checkbox"/> A copy of the parent evaluation is attached to the grant. <input type="checkbox"/> A copy of the teacher evaluation is attached to the grant. <input type="checkbox"/> The superintendent signed the application.
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Directions: Use the following criteria to rate the mini-contract.

The mini-contract activities will improve student achievement.	
4	The activities are clearly linked to improving student achievement.
3	The activities may have an impact on student achievement.
2	It is not clear if the activities will improve student achievement.
1	The activities are not designed to improve student achievement.
Score for improving student achievement: _____	

The mini-contract activities will increase Title I parent involvement.	
4	The activities will engage at least one out of every three Title I families. The project will also reach Title I families that are not currently involved in the school.
3	The activities will have some personal contact with about one out of every three Title I families.
2	The activities will get information to some families that are currently not involved. The school will use traditional outreach strategies that include flyers and newsletters. The focus of the activities is on the general population, not Title I parents.
1	The activities will include only those parents that are currently involved in the school.
Score for increasing parent involvement: _____	

Section 1: Goals	
4	Goals are long-term and ongoing; include a statement of need and a plan to address that need; and describe WHO is going to do WHAT, WHEN they are going to do it, and HOW to measure success.
3	Goals may be long-term and ongoing; include a statement of need; and describe two or more of the WHO, WHAT, WHEN, and HOW questions.
2	Goals are not long-term or ongoing and include a reference to a need they are trying to address.
1	Goals are not long-term or ongoing and do not address any specific need.
0	The section is missing.
Score for the Goals Section : _____	

Sections 2 and 3: In-School and At-Home Activities	
4	Narratives include both in-school and at-home activities; will achieve project goals; help Title I parents support their child's success in school; and employ effective strategies to increase parent involvement. Activities occur at least three times during the school year with events in between.
3	Narratives include a vague description of in-school and at-home activities; have some relation to the project goals; could help Title I parents support their child's success in school; and might increase parent involvement. Activities occur three times during the school year.
2	Narratives include either in-school or at-home activities (but not both); have no clear relation to the project goals, and focus on the general population of the school instead of Title I families. Activities occur once or twice during the year.
1	In-School or at-home activities are not defined and do not address the project goals. There is only one event described in the narrative.
0	The sections are missing.
Score for the In-School and At-Home Activities Sections : _____	

Section 4: Evaluation	
4	The evaluation includes all activities and relates to the project goals; is ongoing; and generates data to improve future parent involvement activities.
3	The evaluation relates only to this project and describes no plan for using the data to improve parent involvement activities.
2	The evaluation is vaguely related to the project goal and does not explain the plan for using the data.
1	The evaluation has no clear relationship to the project goals.
0	The section is missing.
Score for the Evaluation Section : _____	

TOTAL SCORE: _____ out of 20 points

Comments:
